



San Diego Unified
SCHOOL DISTRICT

Linda Hippe, CPPB

Contracts Administration Supervisor
Strategic Sourcing and Contracts Department
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April 24, 2019

Mr. Mike Conroy
Level 10 Construction
12555 High Bluff Drive, Suite 250
San Diego, CA 92130

VIA EMAIL
mconroy@level10gc.com

Dear Mr. Conroy:

Subject: Bid No. CZ19-0053-23 – New Classroom Building at San Diego Cooperative Charter School

Notice to Proceed

Construction Managers: Tom Fine and Guy Meades

The contract for the above project was awarded to your firm by the Board of Education of the San Diego Unified School District on April 23, 2019 for the above scope of work.

You are hereby authorized to commence work on April 24, 2019, as referenced in the Supplementary Conditions of the contract. This date will constitute the beginning date under the time limits provided in the contract, in accordance with the plans, specifications, the pre-construction meeting set up by the Construction Manager, and the contract documents. Your conformed agreement and contract documents will be provided to you in approximately two (2) weeks, once completely signed by the Board of Education Office and the Strategic Sourcing and Contracts Officer. Substantial Completion of this project shall be no later than November 20, 2020.

District representatives are required to investigate periodically and report whether the work is progressing satisfactorily or is being unduly delayed. We are all interested in the progress and quality of this project. Please be assured that we will give you all cooperation possible so that the work can proceed efficiently and without delay.

Sincerely,

A handwritten signature in blue ink that reads "Linda Hippe".

Linda Hippe, CPPB
Contracts Administration Supervisor, Construction

c: Ivory Anderson, Graham Champion, Tom Fine, Dion Harrington, Guy Meades, Monica Melero, Rey Pedregon, Linda Weekly

LH/ja